

City, University of London – Unitemps Recruitment Pricing List

Here at City University Unitemps, our mission is to support our students and graduates in finding work with local employers. Our recruitment services aim to provide you as the employer complete flexibility to find a solution to best meet your needs. We are not here to earn commission, our fees exist to cover our recruitment costs and any additional revenue is invested back into the University to support student employability.

Option 1 - Flexible recruitment

Our most popular service, allowing the employer complete flexibility. We can advertise your role, promote it to relevant candidates, send suitable CVs and organise interviews for you, all for free.

We manage all the employment and payment of your worker. Their hours are managed through an online timesheet system to allow you complete control. We invoice you monthly for their accumulated hours. The role can be ended at any time making this recruitment option risk free for you.

The hourly charge rate is from 15% which includes their hourly pay, NI contributions, holiday pay and our payroll charge.

Example breakdown:

Candidate hourly pay £10.75 = £15.77

[Recruitment booking form](#)

Option 2 - Permanent graduate hire

Hire one of our graduates directly into a permanent position without paying commercial recruitment fees. We advertise your role, promote it to relevant candidates, send suitable CVs and organise interviews for you all for free. On appointment of a successful candidate, we charge a low fee starting from 10% of the candidate's starting salary plus VAT.

We also offer a rebate period if on the rare occasion the placement does not work out:

Role ends in month 1 – 100% of the fee reimbursed

Roles ends in month 2 – 75% of the fee reimbursed

Roles ends in month 3 – 50% of the fee reimbursed

[Recruitment booking form](#)

Option 3 - Internship model

Hire a City student or graduate directly for a 12-week internship.

We manage the recruitment process for you and on appointment, we charge a flat fee plus VAT: up to 12 weeks - from £1,000.

If the internship is extended or a permanent role is offered, then an additional fee from £500 will be charged (dependent on the job role).

[Recruitment booking form](#)

Option 4 - Job advertising service

If you have the resource in place to manage your own recruitment, but want a platform to advertise your vacancy to a large group of London-based students and graduates to boost applications, then this is the service for you.

Your role will be advertised for up to six weeks on the Unitemps website and this will accompany a mailshot to our active database. We can also send targeted mailshots to students and graduates on specific courses.

Price: from £350 plus VAT.

[Unitemps advert only booking form](#)